

DEC meeting Feb 22, 2024 @ 7:00 pm

Present: Maryann Amor, Tammy McKeachnie, Brian Vance, Rose Howell, Don Thompson, Peter Clarke, Candace Mahaffey, Leon Cadsap, Willi Whiston, Cheryl Anderson, Bishop David Greenwood, Gail Shewchuk, Jamie McIlvenna.

Regrets: Stan Berry

Meeting opened with prayer at 7:01 by Bishop David.

MOTION: Tammy / Rose: approve DEC minutes from Jan 25 2024 as distributed  
Carried

7:06: Committees broke into their respective break-out rooms

7:50: Committee of the Whole

Management Committee:

- Decision: Are DEC members ok with sharing email addresses with each other?
  - MOTION: Cheryl / Jamie: DEC approve sharing members' email addresses with each other at the beginning of each DEC term.
    - Carried unanimously
- Introduce: Understanding of 2023 Year-End Financials
  - From a \$40,000 budgeted deficit to a \$11,800 surplus (by the grace of God)
- Update: 2024 Insurance
  - Management Committee creating Inventory template for parishes
  - Feel responsibility for type of coverage and valuation starts with the parishes, but realizing that the Diocese owns all property, and the Diocese (through DEC) has ultimate responsibility for oversight and accountability, even if it means conversations with the parish to change their coverage / valuations...

Property Committee:

- Update: Fort McMurray sewer-backup rebuild
  - Drywalling this week, floors and cabinets in progress.
  - Sewer backflow prevention valve – technical issues – need to repair floor and place valve external to the building.
- Update: St. Andrew's Lac La Biche rebuild
  - Foundation repairs scheduled for early March (~\$6,000, outside of insurance payment)
    - Needed for other work to progress
  - Utility bills have been submitted for insurance to pay, and invoices from Legion as well (out of Business Interruption insurance, not General Insurance)
  - Contents storage is ongoing expense, Brian looking for alternative storage arrangements
- Update: Fort Chipewyan propane
  - Tanks are filled to 95%, no need to re-fill

- Existing tanks being replaced with new ones (no cost to the diocese)
- Update: Utilities initiative
  - Still being investigated. Talking to a company in Edmonton for analyzing bills (no charge) across the diocese.
  - St. Thomas' Fort McMurray have switched to an energy provider who has a "charity-give-back" program, whereby individuals can donate to a charity (such as the Diocese).
- Update: Solar power initiative
  - Opportunity to join an investment cooperative out of Edmonton
    - Employ marginalized personnel for installation etc.
  - Opportunity for assistance from Anglican Foundation
  - Will share document with Synod Office for disbursing to parishes possibly

#### Why Committee:

- Update: Article in Anglican Messenger
  - Describing what WHY committee is
- Update: Items to assist other parishes (ex.: Family Ministry)
  - Looking for interactive tools which can be offered to the parishes
  - Looking at different formats and demographics of services, coffee shops, bible studies.
  - Still need a focus point from DEC or the Bishop.
    - One clear measurable task.
    - How to assess what the diocese needs / fears / hopes
      - Develop and send out a survey?
        - Survey Monkey, Survey Legend, Typeform?
      - Context Analysis?
    - Frustrated with lack of focused tangible deliverable
      - **David and Tammy to talk next week**
- Update: New diocesan website (athdio.ca)

#### 8:30 pm Common DEC: Diocesan Finances

##### Comments:

- **Lac La Biche deductible paid? By who?**
- The 2 endowment funds have > \$450,000 principal.
- Focus on ministry.
- Financial oversight:
  - > "Notice to Reader" – no external assurance, focuses on clarity as opposed to accuracy
  - > "Review Engagement" – minimal assurance (we don't see any breaking of the rules)
  - > "Audit" – maximum assurance (auditor believes financial stmts are in full accordance with the rules)
- Distribute DEC minutes out to Clergy and Wardens, who can then distribute as they feel best (after they've been approved at the subsequent DEC meeting).

#### 9:00 pm adjournment with prayer

